



# HEATHRIDGE PRIMARY SCHOOL

An Independent Public School

OFFICE USE ONLY

Year of enrolment: \_\_\_\_\_

Year: \_\_\_\_\_ Class: \_\_\_\_\_

Faction: \_\_\_\_\_

## STUDENT ENROLMENT FORM

### STUDENT DETAILS

Surname: \_\_\_\_\_ Legal Surname (if different): \_\_\_\_\_

Previous Surname (if applicable): \_\_\_\_\_

1<sup>st</sup> Name: \_\_\_\_\_ 2<sup>nd</sup> Name: \_\_\_\_\_

Preferred 1<sup>st</sup> Name: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex:  Male  Female

Residential Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ Student's Mobile (if applicable): \_\_\_\_\_

Full Name/s of brothers and sisters attending this school:

### Student lives with:

Both Parents .....	<input type="checkbox"/>	Other.....	<input type="checkbox"/>
Parent/Guardian/Carer 1 .....	<input type="checkbox"/>	<b>Name</b>	<b>Relationship to student</b>
Parent/Guardian/Carer 2 .....	<input type="checkbox"/>	_____	_____
Independent minor.....	<input type="checkbox"/>	_____	_____

For information on access restriction, see *Confidential* section of this form.

### Emergency Contacts (Indicate contacts in order of preference):

	Name	Phone No.	Mobile No.	Relationship to student
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____

### CONFIDENTIAL

Access Restriction - Is this student subject to any court orders in respect of their care, welfare and development? .....  YES  NO

If YES, please specify and attach supporting documentation.

Is this student in the care of the Department for Child Protection and Family Support's (CPFS) Director General? .....

.....  YES  NO

If YES, please specify the name of the CPFS Case Manager, their CPFS District and their contact phone number.....

**PARENT / GUARDIAN DETAILS (1)**

**Parent/Guardian 1 Details**

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Please indicate relationship to the student: \_\_\_\_\_

Please indicate whether you have the:  Day to day care of the student **or**  Long term care of student.

Fees and charges billing:  YES  NO If no, who is responsible: \_\_\_\_\_

Postal Address (if different from student residential address):  
\_\_\_\_\_

Telephone (Home): \_\_\_\_\_ Email Address: \_\_\_\_\_

Occupation/Workplace location: \_\_\_\_\_

Telephone (Work): \_\_\_\_\_ Mobile No: \_\_\_\_\_

Do you mainly speak English at home? ..... YES  NO

Do you speak a language other than English at home?  NO, English only  YES, other - please specify:  
*(If more than one language, indicate the one that is spoken most often)* \_\_\_\_\_

What is the highest year of primary or secondary school you have completed?

- Year 12 or equivalent
- Year 11 or equivalent
- Year 10 or equivalent
- Year 9 or equivalent or below

What is the level of the highest qualification you have completed?

- Bachelor degree or above
- Advanced diploma/Diploma
- Certificate I to IV (including trade certificate)
- No non-school qualification

*(If you did not attend school, mark 'Year 9 or equivalent or below')*

What is your occupation group? \_\_\_\_\_ *(Insert 1, 2, 3 or 4. Please select the appropriate parental occupation group from the list provided. If you are not currently in paid work, but have had a job in the last 12 months, please use your last occupation. However, if you have not been in paid work in the last 12 months, enter '8' above)*

**Parent/Guardian Details (2)**

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Please indicate relationship to the student: \_\_\_\_\_

Please indicate whether you have the:  Day to day care of the student **or**  Long term care of student.

Fees and charges billing:  YES  NO If no, who is responsible: \_\_\_\_\_

Postal Address (if different from student residential address):  
\_\_\_\_\_

Telephone (Home): \_\_\_\_\_ Email Address: \_\_\_\_\_

Occupation/Workplace location: \_\_\_\_\_

Telephone (Work): \_\_\_\_\_ Mobile No: \_\_\_\_\_

Do you mainly speak English at home? ..... YES  NO

Do you speak a language other than English at home?  NO, English only  YES, other - please specify:  
*(If more than one language, indicate the one that is spoken most often)* \_\_\_\_\_

What is the highest year of primary or secondary school you have completed?

- Year 12 or equivalent
- Year 11 or equivalent
- Year 10 or equivalent
- Year 9 or equivalent or below

What is the level of the highest qualification you have completed?

- Bachelor degree or above
- Advanced diploma/Diploma
- Certificate I to IV (including trade certificate)
- No non-school qualification

(If you did not attend school, mark 'Year 9 or equivalent or below')

What is your occupation group? \_\_\_\_\_ (Insert 1, 2, 3 or 4. Please select the appropriate parental occupation group from the list provided in ATTACHMENT 1. If you are not currently in paid work, but have had a job in the last 12 months, please use your last occupation. **However, if you have not been in paid work in the last 12 months, enter '8' above).**

**OTHER EMERGENCY CONTACT DETAILS**

**(3)**

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Please indicate relationship to the student: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ Telephone (Work): \_\_\_\_\_

Mobile No: \_\_\_\_\_

**(4)**

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Please indicate relationship to the student: \_\_\_\_\_

Telephone (Home): \_\_\_\_\_ Telephone (Work): \_\_\_\_\_

Mobile No: \_\_\_\_\_

**Please advise the school if there are any other contacts you would like recorded.**

**STUDENT DETAILS – ADDITIONAL INFORMATION**

Nationality (optional): \_\_\_\_\_ Country of Birth: \_\_\_\_\_ Religion: \_\_\_\_\_

Is the student's descent: .....Aboriginal  YES  NO  
 .....Torres Strait Islander (TSI)  YES  NO  
 .....Both Aboriginal and TSI  YES  NO

Student's First Language: \_\_\_\_\_  
 Does the student speak a language other than English at home? .....  YES  NO  
 Does the student mainly speak English at home? .....  YES  NO

(If more than one language, indicate the one that is spoken most often.)  NO, English only  
 YES, other - please specify: \_\_\_\_\_

Australian Citizenship/Permanent Resident: .....  YES  NO

Date of Arrival in Australia: \_\_\_\_\_ Visa Sub-class No: \_\_\_\_\_ Visa Sub-class No Expiry Date: \_\_\_\_\_

International Fee Paying (if known): .....  YES  NO

Previous School: \_\_\_\_\_ Last date at previous school: \_\_\_\_\_

Reason for change of school (optional): \_\_\_\_\_

If previously enrolled in Home Education, specify the Education Region: \_\_\_\_\_

**STUDENT DETAILS – MEDICAL / HEALTH**

In addition to the information below, a separate form (student health care summary) available from the school, is to be completed for all students.

Note: For students identified as having health conditions requiring support at school, additional form/s will be provided by the school.

Does the student have a disability?  YES  NO If YES, please specify the disability/s:

\_\_\_\_\_

Please indicate where you have documentation about your child’s disability in any of the following areas. Copies of this documentation will be required for school records

- |  |  |
|--|--|
| <input type="checkbox"/> Autism Spectrum Disorder            | <input type="checkbox"/> Severe Mental Disorder                      |
| <input type="checkbox"/> Deaf or Hard of Hearing             | <input type="checkbox"/> Global Developmental Delay (prior to age 6) |
| <input type="checkbox"/> Specific Speech Language Impairment | <input type="checkbox"/> Vision Impairment                           |
| <input type="checkbox"/> Intellectual Disability             | <input type="checkbox"/> Physical Disability                         |

Does the student have a medical condition or intensive health care need? YES  NO   
If YES, please specify.

- |   |   |
|---|---|
| <input type="checkbox"/> Allergy – Anaphylaxis          | <input type="checkbox"/> Hearing condition (eg otitis media)                    |
| <input type="checkbox"/> Allergy – Other _____          | <input type="checkbox"/> Mental health or behavioural (eg depression, ADD/ADHD) |
| <input type="checkbox"/> Asthma                         | <input type="checkbox"/> Intensive Health Care Need (eg tube feeding)           |
| <input type="checkbox"/> Diabetes                       | <input type="checkbox"/> Other: _____   |
| <input type="checkbox"/> Diagnosed migraine/headaches   | _____   |
| <input type="checkbox"/> Seizure Disorder (eg epilepsy) | _____   |

Medical Practice: \_\_\_\_\_

Doctor’s Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Dental Practice: \_\_\_\_\_ Telephone: \_\_\_\_\_

Medicare No: \_\_\_\_\_ Valid to: \_\_\_ / \_\_\_\_\_

Health Care Card (if applicable):  YES  NO. If Yes, please provide no. \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Do you have ambulance cover? .....  YES  NO  
(If there is a medical emergency parents or guardians are expected to meet the cost of the ambulance)

**SIGNATURE**

Name of person enrolling student:

Title: \_\_\_\_ First Name: \_\_\_\_\_ Surname: \_\_\_\_\_

Relationship to the student: \_\_\_\_\_

**Kindergarten**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*(independent minors and those aged 18 years or older may sign on their own behalf)*

**Pre Primary – Year 6**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*(independent minors and those aged 18 years or older may sign on their own behalf)*

If this is an enrolment for Kindergarten, I declare this to be the only enrolment made.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Parent Occupation Groups

Relates to questions in Parent 1 and Parent 2 sections of the Application for Enrolment form

GROUP 1	GROUP 2	GROUP 3	GROUP 4
<p><b>Senior management in large business organisation government administration &amp; defence, and qualified professionals</b></p>	<p><b>Other business managers, arts/media/sports persons and associate professionals</b></p>	<p><b>Tradesmen/women, clerks and skilled office, sales and service staff</b></p>	<p><b>Machine operators, hospitality staff, assistants, labourers and related workers</b></p>
<p><b>Senior executive/ manager/ department head</b> in industry, commerce, media or other large organisation.</p> <p><b>Public service manager</b> (section head or above), regional director, health/education/police/ fire services administrator.</p> <p><b>Other administrator</b> [school Principal, faculty head/dean, library/museum/gallery director, research facility director].</p> <p><b>Defence Forces</b> Commissioned Officer.</p> <p><b>Professionals</b> generally have degree or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others.</p> <p><b>Health, Education, Law, Social Welfare, Engineering, Science, Computing</b> professional.</p> <p><b>Business</b> [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer].</p> <p><b>Air/sea transport</b> [aircraft/ships captain/officer/pilot, flight officer, flying instructor, air traffic controller].</p>	<p><b>Owner/manager</b> of farm, construction, import/export, wholesale, manufacturing, transport, real estate business.</p> <p><b>Specialist manager</b> [finance/engineering/productio n/ personnel/ industrial relations/ sales/marketing].</p> <p><b>Financial services manager</b> [bank branch manager, finance/ investment/insurance broker, credit/loans officer].</p> <p><b>Retail sales/services manager</b> [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency].</p> <p><b>Arts/media/sports</b> [musician, actor, dancer, painter, potter, sculptor, journalist, author].</p> <p>media presenter, photographer, designer, illustrator, proof reader, sportsman/ woman, coach, trainer, sports official].</p> <p><b>Associate professionals</b> generally have diploma/technical qualifications and support managers and professionals.</p> <p><b>Health, Education, Law, Social Welfare, Engineering, Science, Computing</b> technician/associate professional.</p> <p><b>Business/administration</b> [recruitment/employment/indus trial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager].</p> <p><b>Defence Forces</b> senior Non-Commissioned Officer.</p>	<p><b>Tradesmen/women</b> generally have completed a 4 year Trade Certificate, usually by apprenticeship. All tradesmen/women are included in this group.</p> <p><b>Clerks</b> [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/ inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent/customer services clerk, admissions clerk].</p> <p><b>Skilled office, sales and service staff</b></p> <p><b>Office</b> [secretary, personal assistant, desktop publishing operator, switchboard operator].</p> <p><b>Sales</b> [company sales representative, auctioneer, insurance agent/ assessor/loss adjuster, market researcher].</p> <p><b>Service</b> [aged/disabled/refuge/child care worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor].</p>	<p><b>Drivers, mobile plant, production/ processing machinery and other machinery operators</b></p> <p><b>Hospitality staff</b> [hotel service supervisor, receptionist, waiter, bar attendant, kitchenhand, porter, housekeeper].</p> <p><b>Office assistants, sales assistants and other assistants</b></p> <p><b>Office</b> [typist, word processing/data entry/business machine operator, receptionist, office assistant].</p> <p><b>Sales</b> [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker].</p> <p><b>Assistant/aide</b> [trades' assistant, school/teacher's aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant].</p> <p><b>Labourers and related workers</b></p> <p><b>Defence Forces</b> ranks below senior NCO not included in other groups.</p> <p><b>Agriculture, horticulture, forestry, fishing, mining worker</b> [farm overseer, shearer, wool/hide classer, farmhand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand].</p> <p><b>Other worker</b> [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor].</p>

These categories have been determined nationally and are designed as broad occupational groupings. All Australian states and territories use the same categories

# POLICIES INFORMATION

Dear Parent/Guardian,

This brochure directly relates to information that the school needs from each student/parent for the orderly conduct of your child's education. Presented in the next few pages are six policy statements (in some cases summarised from larger policy documents) that all students and parents need to have read, understood and then acknowledged through return of the signed Policies Permission Form.

- ***POLICY 1: DRESS CODE***
- ***POLICY 2: MOBILE PHONES***
- ***POLICY 3: VIDEO AND FILM***
- ***POLICY 4: PRIVACY AND SECURITY***
- ***POLICY 5: COMPUTER TECHNOLOGY AND INTERNET USE***
- ***POLICY 6: BEHAVIOUR MANAGEMENT POLICY***

Whilst it is impossible to pre-empt all information that will be required by the school for the duration of your child's education at Heathridge Primary School we are attempting to minimise the number of forms that need to be completed upon initial enrolment. In order to do this we have compiled policies relevant to the start of the school year and presented them in a format that we hope will be easy to read and understand.

Parents are asked to:

- read each policy then check (tick) the relevant sections on the Policy Permission Form; and
- sign the bottom of the Policy Permission Form and return it to Heathridge Primary School with the completed enrolment form.

Please retain the Policy Summary Sheets for future reference.

If you have any enquiries regarding the Policy Summaries and/or the Policies Permission Form please contact the office on 9401 8088.

Regards,

Karen Garn-Jones  
Principal

# Student Dress Code – Policy 1

## Policy Statement

The School Board of Heathridge Primary School has established a dress code for all students attending the school.

### Purpose of a Dress Code policy:

The School Council believes a school dress code:-

#### General Requirements:

- Gives the students a sense of unity, belonging and pride in their school, which assists in building school and team spirit. Make-up and jewellery are **NOT** appropriate.
- Ensures that students are safely dressed for school activities and the environment. Thongs, backless sandals and other forms of open footwear must **NOT** be worn.
- Minimises competition between students to wear more expensive or fashionable clothing and the pressure on parents to purchase this type of clothing and encourages equity among students.
- Clearly identifies Heathridge Primary School students from other students who may come in to the school.
- Fosters and enhances the public image of the school.
- Ensures easy recognition of Heathridge Primary School students on school excursions.

### Hats (We are a SUN SMART school):

In the interest of health and safety, hats are compulsory for all outdoor activities. This includes recess and lunch breaks throughout the year, including winter months.

- Royal blue school bucket, broad brimmed hat or Legionnaire hats are to be worn.

### Summer Uniform:

- Green polo shirt or t-shirt with school logo.
- Royal blue shorts.
- Royal blue skorts.
- School dress – white, blue and green.

### Winter Uniform:

- Green polo shirt or t-shirt with school logo.
- Plain royal blue track suit pants.
- Windcheater or zip jacket.
- Royal blue shorts.
- Royal blue skorts.
- Royal blue jazz pants.

### Footwear:

- Children must have appropriate lace up or Velcro tied running shoes for sport and physical activity. We prefer that students wear these every day for fitness and for recess and lunch activities. Appropriate running footwear is compulsory for faction and interschool carnivals.

### Hair:

- Hair should be neatly groomed and kept out of the eyes.
- Shoulder length or longer should be kept tied back from the face of both girls and boys.

**Please tick student consent and permission form following this information.**

# Mobile Phones Policy – Policy 2

## Policy Statement

- As a child protection strategy, mobile phones are to be handed to the office at the start of the day and collected after school by students. These will be stored by the Office staff. This approach ensures that no unauthorised contact is being made with students from outside sources. Parents are always welcome to phone the school to leave a message for their children. Students are also able to phone parents from the office if there is an approved need.

**The school will NOT accept any liability for the loss or theft of a mobile phone**

**Please tick student consent and permission form following this information.**

# Video and Film – Policy 3

## VIDEO AND FILM

Showing of films and television programmes including the news and news commentary, documentaries etc, under the "PG" classification.

I give the staff at Heathridge Primary School permission to show film and television programmes rated "PG" to my child as part of their educational programme.

**Please tick student consent and permission form following this information.**

## Privacy and Security Photo Permission Policy – Policy 4

### Policy Statement

Department of Education Policy requires that Heathridge Primary School requests parental/guardian permission before using visual images of students, such as photographs, outside the school environment.

Heathridge Primary School will frequently use images of students in a variety of ways to recognise excellent achievement, inform parents and the local community of school matters, publicise events and to promote the school. From time to time we may also be asked to contribute to Education Department materials such as educational videos and the "School Matters" newspaper. **HEATHRIDGE PRIMARY SCHOOL** also has an Internet site, which may result in your child's image potentially being accessed worldwide through the Internet.

We request your permission to use any images of your child in some or all of the ways listed:

- School Website/CDROM/DVD/Newsletters, magazines or any medium in relation to school activities.
- Promotional material for the Department of Education or **HEATHRIDGE PRIMARY SCHOOL** Articles for West Australian/School Matters/Community Newspapers.

We also request your permission to use your child's name in association with images, including the school website where names will accompany photos/video.

You are of course at liberty to withdraw your consent at any time by contacting the school in writing.

**Please tick student consent and permission form following this information.**

## Computer Technology and Internet Use Policy and User Agreement – Policy 5

### Policy Statement

The purpose of this policy is to make clear expectations that exist, for any user of the Computer Network within Heathridge Primary School.

All users of the computer network at **HEATHRIDGE PRIMARY SCHOOL** must accept responsibility for knowing the contents of the **HEATHRIDGE PRIMARY SCHOOL** Computer Use Policy. All users must agree to abide by the policy. Failure to do so will result in student use of computers being restricted to specific learning tasks, therefore restricting access to Internet, e-mail and computer facilities within the school. Students will not be able to access the computers unless directed by a teacher. Users who are denied access to the School network, because of breaches of this agreement, will have disadvantaged themselves. Students will be personally responsible for their actions and intentions when using the Internet.

### Policy Guidelines

#### Internet Use

- Users **will not** access newsgroups or any type of chat line in the school network, unless directed.
- Users **will not** locate access, download and engage with any material that would be offensive to any other students, teachers and parents. This includes pornography, unethical or illegal solicitation, racism, sexism, offensive language or engaging in behaviour that contravenes the **HEATHRIDGE PRIMARY SCHOOL** Behaviour Policy.
- Users **will not** locate access and download executable software.

All material placed on the school website will:

- Be checked for appropriateness and as far as possible, accuracy.
- Not violate copyright.
- Not contain home addresses or home phone numbers of any individual.
- Not contain email or web address of a student.

#### E-Mail Use

- Students agree to send and receive emails strictly for educational purposes only during school time
- Users will be respectful of others and use appropriate written expression.
- Users will not harass others with unsolicited material (jokes, pictures).

#### Computer Use

- Users will agree to use the school computers carefully and look after them.

#### Copyright

- Breach of copyright refers to copying information directly into your documents without acknowledging the source of that information. If users put information from the internet into their documents, they **must not use** material that has been directly copied or plagiarised and they **must acknowledge** sources in the correct referencing format.

**Please tick student consent and permission form following this information.**



## Behaviour Policy – Policy 6

### Policy Statement

Heathridge Primary School operates on the belief that all students have the ability and the right to learn. Managing student behaviour is a shared responsibility with students, parents and teachers working to create a safe, caring and productive learning environment. Our **Behaviour Management Policy** is based on the principle of **rights** and **responsibilities**. Fundamentally no student has the right to choose behaviour that infringes upon the rights of others.

At Heathridge Primary School we aim too:

- Create and maintain a safe and positive environment within the school and classroom so that staff and students can work together in harmony where the rights of the individual are recognised and respected.
- Promote pro-social behaviour, student wellbeing and the development of self-discipline.
- Provide inclusive, flexible and relevant curriculum for the development of social, emotional and academic student outcomes.
- Establish and support rules that protect the rights of all individuals.
- Establish and support procedures to solve conflicts in a positive manner.
- Establish and support procedures and consequences for individuals needing assistance to recognise their responsibilities and respect the rights of others.

**Please tick student consent and permission form following this information.**



# Policies

## PERMISSION FORM

STUDENT NAME: \_\_\_\_\_ YEAR: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
PHONE: \_\_\_\_\_ DATE: \_\_\_\_\_

### POLICY 1

#### DRESS CODE

*Students at Heathridge Primary School are expected to maintain a high level of dress and personal presentation at all times. Parents and students agree to the wearing of the school uniform at all times as a condition of enrolment.*

I have read and understood the attached information regarding Student Dress Code. We (parent/caregiver and student) agree to adhere to the conditions set down under the policy and understand that in resolving any violation of the policy, students may be required to wear spare items of uniform or remain in a supervised area during breaks in the school day.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE POLICY.

Please tick here

### POLICY 2

#### MOBILE PHONES

*All mobile phones are to be handed in at the office in the morning and collected at the end of the day.*

- We (Parent/Guardian and Student) agree to the conditions set down under the policy.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE POLICY.

Please tick here

STUDENT'S MOBILE NO: \_\_\_\_\_

### POLICY 3

#### VIDEO AND FILM

*Showing of films and television programmes including the news and news commentary, documentaries etc, under the "G" and "PG" classification.*

I give the staff at Heathridge Primary School permission to show film and television programmes rated "G" and "PG" to my child as part of the educational programme.

I HAVE READ AND FULLY UNDERSTAND THE ABOVE POLICY.

Please tick here

## POLICY 4

### PRIVACY AND SECURITY PHOTOGRAPHS

*Heathridge Primary School will frequently use images of students or their work in a variety of ways to recognise excellent achievement, increase student self-esteem, inform parents and community of school matters, publicise events and promote the school.*

- I give permission for Heathridge Primary School to use images or the work of my child in: School Publications (Print/visual/audio), Newspaper Articles, Promotion Material (HEATHRIDGE PRIMARY SCHOOL/Dept of Education), and/or Website  
*If you have specific exemptions with regard to your child's exposure on public documents, please notify our office staff.*

**I HAVE READ AND FULLY UNDERSTAND THE ABOVE POLICY.**  Please tick here

## POLICY 5

### COMPUTER AND INTERNET USE

*All users of the computer network at Heathridge Primary School must accept responsibility for knowing the contents of the Heathridge Primary School Computer Use Policy, and must agree to abide by the policy.*

- We (Parent/Guardian and Student) accept and agree to follow the guidelines and rules of the above policy.

**I HAVE READ AND FULLY UNDERSTAND THE ABOVE POLICY.**  Please tick here

## POLICY 6

### BEHAVIOUR

*Students at HEATHRIDGE PRIMARY SCHOOL are expected to maintain a high level of behaviour at all times. Students must abide by the Student Code of Conduct and Expectations detailed in the information relating to this policy.*

- We (Parent/Guardian and Student) have read and understood the expectations included in the information regarding student behaviour. We agree to these conditions and understand that breaches of these expectations may result in reasonable consequences being applied.

**I HAVE READ AND FULLY UNDERSTAND THE ABOVE POLICY.**  Please tick here

### SIGNATURES REQUIRED:

**PARENT/GUARDIAN:** \_\_\_\_\_  
Signature

**DATE:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**STUDENT:** \_\_\_\_\_  
Signature

**DATE:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**OFFICE USE ONLY**

**Australian and New Zealand citizen:**

Birth certificate     Passport     Immunisation Record     Proof of Address

**Student born overseas:**

Student's Residency status:     Permanent Resident    Visa No \_\_\_\_\_

Overseas Student: If yes, International fee paying: .....     YES     NO

Visa/Grant Notice     Birth certificate     Passport     Citizenship by Descent

Immunisation Record     Proof of Address

Contributions and Charges Billing:     PG1: \_\_\_\_%     PG2: \_\_\_\_%     Other: \_\_\_\_%

Previous School: \_\_\_\_\_ Transfer Note Sent: \_\_\_\_/\_\_\_\_/\_\_\_\_

Records received from transferring school:     NO     YES \_\_\_\_/\_\_\_\_/\_\_\_\_

Integris Data Imported:     YES     NO

Student left school: \_\_\_\_/\_\_\_\_/\_\_\_\_    Transfer Note Received:  YES     NO

Data exported: \_\_\_\_/\_\_\_\_/\_\_\_\_    Destination: \_\_\_\_\_

Entered on SIS by: \_\_\_\_\_ (Date): \_\_\_\_/\_\_\_\_/\_\_\_\_